



[Ginova \(ginovatiming.com\)](http://ginovatiming.com)

Instructions for team or family registrations

I would like to register several people under my profile - I am the sports director of a team or the head of a family.

- I must first register in the GINOVA TIMING database as a new user and validate my registration.
- I log in with my email and password.
- I fill in the fields in "My profile". They will be used afterwards as soon as I want to register for an event.
- To register several people under my profile or my athletes as a sports manager, I go to the "My team" tab.
- I add all the sportsmen and women I want to put in my team. I will then be able to modify the contact details, add other members or even delete them. As with my own profile, I fill in the necessary fields for all subsequent registrations.
- I can then go to an event and register the people in my team.
- When I have completed my registration for the event, I go to my "Shopping Cart" and proceed to payment.
- If you encounter a problem, the organizer of the event can inform you, like GINOVA TIMING.